



香港女童軍總會 THE HONG KONG GIRL GUIDES ASSOCIATION

No 8 Gascoigne Road, Kowloon

Main Switch:(852) 2332 5523 Direct Line:(852) 2359 6850 Fax:(852) 2771 1103

Web Site: <http://www.hkggga.org.hk>

E-mail: booking@hkggga.org.hk

Pok Hong Camp Site – Camping Equipment Hiring Form (For Girl Guides' Unit Day Camp/Evening Camp/Out of the Camp)

Purpose of Booking: _____ Unit No: _____ Activity : _____ Tel No:(Mobile) : _____

Name of Borrower: _____ Date: _____ Time: _____ Name for Return: _____ Date: _____ Time: _____

A (Camping Equipment being used inside the Camp)							
Item	\$ Price	Qty	\$ Sub T	Item	\$ Price	Qty	\$ Sub T
1. 6-person A Tent	15			2. Gas Stove (Model: Koven, TKB-8712) (please bring own Camping Gas Cartridge, Gas not provided)	30		
3. 4-person Dome Tent	15			4. Gas Stove (Model: Koven, TKB-N9703) (please bring own Camping Gas Cartridge/Cassette Gas, Gas not provided)	30		
5. Store Tent	15						
6. Toilet Tent	15			7. 6-8-person cook set for wood and gas stoves	15		
8. Chemical Toilet	15						
9. Fly Sheet	15			10. 6-8-person cook set for gas stove	15		
11. Bamboo2-feet(20-piece/bundle)	10 /b						
13. Bamboo3-feet(20-piece/bundle)	10 /b			12. Kitchen Area Set: Single Zone Induction Cookers (used in outdoor cooking areas only) Tray Induction Cookers dedicated pot Bucket	30		
14. Bamboo4-feet(20-piece/bundle)	10 /b						
16. Bamboo5-feet(20-piece/bundle)	10 /b			15. Basin & Colander Set: Tin Opener, Chop Board, Chopper, Knife, Pot, Pan, Rice Ladle, Soup Ladle, Plate (big and small / 3 -piece Each)	15		
17. Hammer	10						
18. Wood Chopper	10						
19. First Aid Set: First-aidBox/FoldingBed Flask/Blanket/A Tent without Bottom	30			20. Rice Cooker (8-10 person)	15		
				21. Camping table (for cooking use)	15		

* **Minimum Charge \$40**

Total : \$

B (Camping Equipment being used outside the Camp)							
Item	\$ Price	Qty	\$ Sub T	Item	\$ Price	Qty	\$ Sub
1. 8-person A Tent (hammer & Ground S)	50			4. Bamboo 2-feet (20-piece/bundle)	15b		
2. 4-personDomeTent (hammer&Ground S)	50			5. Bamboo 3-feet (20-piece/bundle)	15b		
3. Icelandic Tent	50			6. Bamboo 4-feet (20-piece/bundle)	15b		
				7. Bamboo 4-feet (20-piece/bundle)	15b		

* **Minimum Charge \$40**

Total : \$

Regulations

1. The Association is not responsible to any injuries or damages associated with the use of the camping equipment. Users should know the correct way for using the camping equipment and pay cautious on safety.
2. 2.1 The camping equipment should be returned to the Site regarding the captioned date.
2.2 The camping equipment should be returned to the Site within 14 days from the date of borrowing.
It will be charged \$10/day for any delays. The Caretaker will issue the receipt upon receiving the penalty accordingly.
3. User who is responsible for borrowing or returning the camping equipment should inspect the condition and quantity of them. Compensation will be claimed for any damages or losses so he/she is requested to complete the Damaged and Lost Items Record if necessary. Please return the clean and tidy camping equipment and stay at camp until caretaker's finish checking.
4. The camping equipment will be dispatched and fetched at Site.
5. The applicant is responsible for the users to comply with the above regulations 6. The Association reserves the right for providing the camping equipment and amending the above regulations.

Important Notice 1. The personal data provided by the applicant will only be used for camping application. 2. Applicants must be over 21 of age and valid HK identity card holders. 3. Applicant must contact campsites and properties enquires the booking date before camping application, after confirm the booking date with campsites and properties, please submit the application form within 7 working days and pay the camp fee in 21 working days after submitting the application form. Application confirmed until the camp fee is paid

Notice on Personal Data Policy The personal data provided will be used for the relevant activity. The HKGGA can provide the personal data to anybody for the purpose of the operation of the activity or any other purposes that need the data.

Applicant signature : _____ Date : _____

Units /Organization Chop : _____

OFFICE USE ONLY

Application No		Date for fax this form to Site		Date of Receiving the Equipment	Signature of Caretaker
Invoice No	Date of Payment	Amount (\$)	Receipt No	Signature	Cost Centre
					Signature for Approval of Internal Charge